S.P. Mandali's

R.A. Podar College of Commerce and Economics (Autonomous)

Matunga, Mumbai-400019

IQAC ANNUAL REPORT

2023-2024

Contents

ABOUT IQAC

Established in June 2004, the Internal Quality Assurance Cell (IQAC) at R.A. Podar College of Commerce and Economics (Autonomous) is a collaborative and supportive body. Through ongoing monitoring and follow-up, it works with academic, research, and administrative departments to drive continuous improvement in overall quality and achieve academic excellence through innovative practices. As a self-regulating entity, the IQAC focuses on enhancing all aspects of the institution.

Vision Statement

Responsive to the need of the student community and the society (stake holders) and to act as an enabler to make quality education affordable for all.

Mission Statements

1. Enhancing Quality of the Institution and all concerned.

2. Continuously and consistently through methods that are participative, interactive, facilitative in a measurable manner.

3. Adopting change in its path.

4. Resulting in academic and organizational excellence of the Institution.

Objectives of IQAC

The IQAC plays a critical role in our institution, driving continuous improvement and ensuring that we adhere to the highest standards of quality in education, research, and administration. The responsibilities of an IQAC member includes:

1. Contributing to the development and application of quality benchmarks for the various academic and

administrative activities of the institution.

2. Facilitating the creation of a learner-centric environment conducive to quality education.

3. Arranging for feedback responses from students, parents, and other stakeholders on quality-related institutional processes.

4. Disseminating information on various quality parameters of higher education.

5. Organizing inter and intra-institutional workshops and seminars on quality-related themes.

6. Documenting various programs/activities leading to quality improvement.

IQAC Members (2023-24)

- Principal Dr. (Ms.) Shobana Vasudevan, Chairperson

- Ms. Sudarshana Saikia, Convener

- Vice Principal Prof. Vinita Pimpale

- Mr. S. Pagare

- Ms. Vrushali Kaneri

- Ms. Sunita Panja

- Mr. S. U. Patil

- Mr Ravi Kadam (Office Superintendent)

- Mr. Sunil Joshi (Management Representative)

- Mr. Sanjay Shetye (Society Representative)

- Mr. Archit Gokhale (Alumni Representative)

- Mr. Mahesh Deshpande (Parent Representative)

- Ms. Shikha Kothari (Student Representative)

IQAC Plans for 2023-24

Theme: Engaging and empowering stakeholders

1. To implement NEP curriculum by adhering to norms given by the Government of Maharashtra.
2. To conduct training programmes for faculty on use of advanced IT tools for teaching, learning and research.
3. To promote research opportunities and projects.
4. To augment infrastructure for teaching and learning.
5. To create awareness about the mental health of all stakeholders through workshops and outreach programs.
6. To review quality manuals and systems in light of NEP implementation.
7. To support and facilitate inclusiveness in the college campus.
8. To submit the AQAR for 2021-22 and 2022-23.
9. To continue with previous IQAC initiatives.

IQAC Meetings (2023-24):

Four IQAC meetings were conducted during the academic year 2023-24 on the following dates:

(a) 12th August 2023

(b) 9th November 2023

(c) 27th January 2024

(d) 18th April 2024

Plans and Action Taken in 2023-24

	PLANS	ACTION TAKEN
1.	To conduct NEP curriculum by adhering to norms given by the Government of Maharashtra.	• Successfully implemented First year of NEP curriculum in 6 UG and 5 PG programs. • Orientation sessions conducted from 25th July 2023 for learners and parents. Open day for FY students conducted from 16/12/2023 onwards.

		• Meetings of Board of Studies, Academic Council, and Governing Bodies conducted in the month of February 2024 for the academic year 2024-25.
		• With respect to Second year NEP implementation, Internship/Research Project/Field Project is proposed to be considered as common course to be taken up by Commerce and Accountancy department which is approved by all the IQAC members.
2.	To conduct training programmes for faculty on use of advanced IT tools for teaching, learning and research.	• Training Session on use of Media room was conducted by Librarian S Patil. • FDP Program on 'Training and Creation of Learner-Centered 4-quadrant E-Content' held in collaboration with CEED under the aegis of RUSA 2.0. Conducted on 21st, 22nd and 23rd December, 2023 • Conducted a session on "Creating and publishing personal Google Sites" guided by Dr. Suresh Hiremath and Akshay Tinganwar on 5th March, 2024
3.	To promote research opportunities and projects.	• Prof. Vinita Pimpale received grant for ICSSR Minor Research Project • College approved and disbursed money for 7 Research proposals submitted by Faculty members seeking financial support from college for completing their projects. • Research competition named Anvikshanam organized by the Research, Development and Consultancy Cell.
4.	To augment infrastructure for teaching and learning.	• Two new classrooms on the Ground floor- G-2(A) and G-2(B). SFP office and staff room renovated. • Two new digital screens to enhance ICT enabled learning • Number of Solar panels increased in the terrace- connected with BEST grid. • All the classrooms will be smart in the coming academic year.

5.	To create awareness about mental health of all stakeholders through workshops and outreach programs.	The Self Development Centre in association with Disha Counseling Centre with support of RUSA 2.0 conducted 4 Sessions: • Learners: 'Explore, Discover, Empower- The Art of Emotional Expression Program'- 5th September and 8th September; 30th September 2023 • Parents: Art of Parenting Gen Z conducted on 14th October 2023 • Faculty: "Compassion for self and passion at work" conducted on 5th December 2023 • Outreach session with neighbouring school students (VIII and IX standard)- 29th February 2024
6.	To review quality manuals and systems in light of NEP implementation.	• Quality manuals and policies are reviewed, updated and compiled. • Learners and teachers feedback on curriculum for 2023-24 collated by the Academic Cell • Employers feedback are received from Placement Cell • Alumni feedback collected by the Alumni Co-ordination Committee • Green Audit conducted • AICTE and NIRF recognized
7.	To support and facilitate inclusiveness in the college campus	• Vision day celebrated by Inclusive Cell • "Inclusive job fair for youth with and without disabilities" on 31st August, 2023 in association with Samarthan Trust for the Disabled by the Inclusive Cell and Placement Cell • A session to understand the various disabilities and career prospects in the field of special education conducted by the Inclusive Cell on 17th January 2024
8.	To continue with previous IQAC initiatives	• Flagship events like Mathematrix, MONETA, FINAAC, RAPPORT, Enigma,

		TEDxRAPodarCollege, UTTUNG, E-Summit planned and conducted during the year

Annual activities:

- Academic and Administrative Audit- 31st August, 2023

- G.P. Palekar Memorial lecture- 27th October, 2023

- Athletic Meet- 18th January, 2024

- Annual Prize distribution function- 3rd February, 2024

- Gender Audit- 16th February, 2024

- Degree Distribution Ceremony- 14th March, 2024

- 230+ events organized in the College through 38 active forums

- Office Staff programs under RUSA 2.0:

- 24th November 2023 - Session for Office Staff on Document and Record Management with NAAC perspective by Keyaa Mukherjee, Office Superintendent, Maniben Nanavati Women's College

- 8th December 2023- Session on Healthy life- happy life- Dr Om Patil, Orthopedic Surgeon

- 30/11/2023- lecture on "Towards Naya Bharat- way forward to 5 trillion economy" by Prof Manoj Kumar Tiwari, Director, IIM, Mumbai- under ICSSR Amrit Kaal Vimarsh-Viksit Bharat @2047

- 2/12/2023- The Academic Cell conducted a seminar on "Outcome-Based Approach in Teaching, Learning, and Evaluation- What, Why and How " by Principal Dr. (Mrs.) Shobana Vasudevan

- 05/03/2024- Session with hands on practice for "Creating and publishing personal Google Sites"

		facilitated by Dr. Suresh Hiremath and Akshay Tinganwar

All India Survey on Higher Education (AISHE):

The IQAC submitted the College report to AISHE-2022-23 on 14/02/2024.

Faculty- Professional Development Programmes:

Name of Teacher who attended the programme	Title of the programme	Duration (from - to) (DD-MM-YYYY)
Mrs. Vrushali Vivek Bhosale Kaneri	Refresher Course	20-11-2023 to 03-12-2023
Ms. Ruhii Patel	Teacher's Training Program	07-08-2023 to 11-08-2023
Ms. Ruhii Patel	Teacher's Training Program	06-09-2023 to 10-09-2023
Ms. Ruhii Patel	Faculty Development Program	02-10-2023 to 06-10-2023
Ms. Ruhii Patel	Faculty Development Program	06-11-2023 to 10-11-2023
Dr. Amruta Patil	Refresher Course in Commerce	31-07-2023 to 14-08-2023
Dr. Amruta Patil	Workshop:Research Methodology : Anveshan	04-03-2024 to 09-03-2024
Sunita Panja	Short term Course on NEP Orientation and Sensitization Programme	22-01-2024 to 31-01-2024
Sunita Panja	Workshop on Research Methods and Data Analytics	24-05-2023 to 31-05-2023
Sunita Panja	FDP on Research & Artificial Intelligence	20-02-2024 to 24-02-2024
CA (Mr.) Orel Moses Kolet	PhD Coursework / RM Workshop	20-11-2023 to 25-11-2023
CA (Mr.) Orel Moses Kolet	FDP & PhD Coursework on Research Methodology, Plagiarism and Research Ethics	16-12-2023 to 23-12-2023
CA (Mr.) Orel Moses Kolet	Research Methodology Workshop and PhD Coursework	11-12-2023 to 22-12-2023
CA (Mr.) Orel Moses Kolet	FDP on Globalisation Unleashed Advancing Commerce and Management Education	13-02-2024 to 17-02-2024
CA (Mr.) Orel Moses Kolet	FDP Research and its Aspects	05-02-2024 to 10-02-2024
CA (Mr.) Orel Moses Kolet	FDP on Research Methodology and its Techniques	05-02-2024 to 09-02-2024
CA (Mr.) Orel Moses Kolet	FDP on Research & Artificial Intelligence	20-02-2024 to 24-02-2024
CA (Mr.) Orel Moses Kolet	Research Methodology Workshop	01-03-2024 to 13-03-2024
CA (Mr.) Orel Moses Kolet	Research and Publication Ethics	14-01-2024 to 31-01-2024
Mrs. N.Usha Rao	Research Methodology:Anveshan	04-03-2024 to 09-03-2024

Professional development / administrative training programmes organized by

the Institution for its teaching and non-teaching staff:

Title of the professional development programme organised for teaching and non-teaching staff	Dates
Two-day State Level Workshop on Health and Nutrition	21-07-2023 to 22-07-2023
Document and Record Management with NAAC perspective	24-11-2023
One Day National Level Workshop Compassion for Self & Passion at Work	05-12-2023
Wellness Program for admistrative staff Supported by RUSA 2.0 Healthy life Happy Life	08-12-2023
Three Day FDP on 'Training and Creation of 4-Quadrant E-Content	22-12-2023 to 24-12-2023
Creating and publishing personal Google Sites	05-03-2024

NIRF:
The College participated in the NIRF 2024.

Audits:

The following audits were conducted:

    i.   Academic Administrative Audit (completed on 31st August 2023)

    ii.   Financial audit (As per Audit requirements)

    iii.   Green Audit (completed on 29th December 2023)

    iv.   Environment Audit (completed on 29th December 2023)

    v.   Energy Audit (completed on 29th December 2023)

S.Saikia

Ms. Sudarshana Saikia
IQAC Coordinator

Sravander

Dr Shobana Vasudevan
Principal